






Mon	Tue	Wed	Thu	Fri
<p>23</p> <p>Senior Orientation  for the College of Education MSU</p> <p><i>First day of Classes</i></p>	<p>24</p>	<p>25</p> <div style="border: 1px solid black; padding: 5px;"> <p>Register online now for: Test Prep Sessions (GRE, GMAT, MCAT, DAT, LSAT) Etiquette Dinner</p> <p>http://careers.kutztown.edu</p> </div>	<p>26</p>	<p>27</p>
<p>30</p>	<p>31</p> <p>Senior Orientation  for the College of Business 11-11:50 MSU 218</p> <p> New Student Open House 3-6:00 113 Stratton</p>	<div style="background-color: black; color: white; text-align: center; padding: 5px;">Presentation Schedule</div> <p>Internship and Job Search</p> <p>Writing Your Resume & Cover Letter Thu Feb 9, Tue Mar 20, and Tue Apr 17 11-11:50 MSU 250</p> <p>Job Search & Networking Thu Feb 16, Thu Mar 22, and Thu Apr 19 11-11:50 MSU 250</p> <p>Finding Internships Thu Feb 23 11-11:50 MSU 250</p> <p>Rezumania!! Mon Feb 13, Tue Feb 14, Mon Apr 2, Tue Apr 3, and Tue May 1 10-3:00 MSU Lobby</p> <p>On-Campus Interviewing: Internships and Full-Time Positions (Pre-registration Required) <i>Visit the CDC website calendar (http://careers.kutztown.edu) to view visiting employers, email them your resume and schedule an interview. Professional attire required.</i></p> <p>Interviewing</p> <p>Mock Interview Mania Week (Pre-registration Required) Mon-Fri Feb 20-24 Stratton 113 <i>Sign-up in the Career Development Center by 2/15. Professional attire required.</i></p> <p>Successful Interviewing Thu Mar 1, Tue Mar 27, and Tue Apr 24 11-11:50 MSU 250</p> <p>Workplace Preparation</p> <p>Senior Etiquette Dinner (Pre-registration Required) Tue Feb 21 5-7:00 MSU 218 <i>Professional attire required. Pre-register by 2/15 at http://careers.kutztown.edu. Seating is limited.</i></p> <p>COB Senior Etiquette Dinner (Pre-registration Required) Tue Feb 28 6-8:00 MSU 218 <i>Professional attire required. Pre-register by 2/22 at http://careers.kutztown.edu. Seating is limited.</i></p> <p>Professional Clothing Giveaway Wed-Fri Feb 22-24 Old Main Concourse</p> <p>Cultural Awareness in the Workplace and Beyond Tue Feb 28 11-11:50 MSU 250</p> <p>Using Social Media in Your Job Search Thu Mar 29 11-11:50 MSU 250</p> <p>Year One on the Job...Managing Your Finances Thu Apr 5 11-11:50 MSU 250</p> <p>Day One on the Job...HR & Benefits Tue Apr 10 11-11:50 MSU 250</p> <p>Graduate School Preparation</p> <p>Thinking About Graduate School? Tue Feb 21 11-11:50 MSU 250</p> <p>Test Prep Sessions by Kaplan (GRE, GMAT, LSAT, MCAT, DAT) Sun 2/26 on or after 4:00 pm depending on test. <i>The practice test is taken on your own personal computer.</i></p>		

Spring Fairs

How to Work a Career Fair Info Session

Find out how to work a job fair: what to do before you arrive, how to work your way around the room & prepare your 30 second commercial!
2/14 and 4/3
11-11:30am MSU 250

- LVCCE Internship & Job Fair (2/15)  www.lvccce.org
- Graduate School Fair (2/22)
- Study and Intern Abroad Fair (2/22)
- KU Job Fair for Educators (3/28)
- KU Internship & Job Fair (4/4)
- CPEC Internship & Job Fair (2/16) www.cpec.info
- NJ Diversity Fair (2/17) <http://careerservices.rutgers.edu>
- NJ Collegiate Career Fair (5/30) <http://careerservices.rutgers.edu>



Please visit <http://careers.kutztown.edu> for more information.





Mon	Tue	Wed	Thu	Fri
		1	2	3
<p>Celebrate Graduate School Week - February 20-24</p> <ul style="list-style-type: none"> Attend Info Session (2/21) and Graduate School Fair (2/22) Sign up for free practice test (GRE, GMAT, LSAT, MCAT, DAT) (2/26) 		<div style="border: 1px solid black; padding: 5px;"> <p>Signups begin for: Mock Interview Mania Week (2/20-2/24) Stop in the CDC (Stratton 113)</p> </div>	<p>Senior Orientation </p> <p>for the College of Liberal Arts & Sciences 11-11:50 MSU 183</p> <p>Quick Question/Walk-in Hours: 11-1 Stratton 113</p>	<p>Quick Question/Walk-in Hours: 11-1 Stratton 113</p>
6	7	8	9	10
	<p>Senior Orientation </p> <p>for the College of Visual & Performing Arts 11-11:50 MSU 183</p>		<p>Writing Your Resume & Cover Letter 11-11:50 MSU 250</p> <p>Quick Question/Walk-in Hours: 11-1 Stratton 113</p>	<p>Quick Question/Walk-in Hours: 11-1 Stratton 113</p>
13	14	15	16	17
<p>Rezumania!! 10-3 MSU Lobby</p>	<p>How to Work a Career Fair 11-11:30 MSU 250</p> <p>Rezumania!! 10-3 MSU Lobby</p>	<p>Free Shuttle </p> <p>Internship & Job Fair (LVCCE) </p> <p>12-4:30 Holiday Inn Fogelsville/Breinigsville, PA www.lvccce.org <i>Last Day to Register for Mock Interview Mania</i></p>	<p>Job Search & Networking 11-11:50 MSU 250</p> <p>Quick Question/Walk-in Hours: 11-1 Stratton 113</p>	<p>Quick Question/Walk-in Hours: 11-1 Stratton 113</p>
20	21	22	23	24
<p>Mock Interview Mania Week!</p> <p>● Sign up in CDC starting Feb 1</p>	<p>Thinking about Graduate School? 11-11:50 MSU 250</p> <hr style="border-top: 1px dashed black;"/> <p>Senior Etiquette Dinner </p> <p>5-7:30 MSU 218 **Sign-up by Tue 2/15 at http://careers.kutztown.edu**</p>	<p>Graduate School Fair & Study and Intern Abroad Fair 12-3 MSU 218</p> <hr style="border-top: 1px dashed black;"/> <p>Professional Clothing Giveaway ●</p> <p>(In partnership with the Women's Center) Old Main Concourse</p>	<p>Finding Internships 11-11:50 MSU 250</p> <p>Quick Question/Walk-in Hours: 11-1 Stratton 113</p>	<p>Quick Question/Walk-in Hours: 11-1 Stratton 113</p>
27	28	29		
<div style="border: 1px dashed black; padding: 5px;"> <p>Test Prep Sessions by Kaplan GRE, GMAT, LSAT, MCAT, DAT Sun 2/26 (on your personal computer) At or after 4:00 depending on test http://careers.kutztown.edu**</p> </div>	<p>Cultural Awareness in the Workplace and Beyond 11-11:50 MSU 250</p> <p>COB Senior Etiquette Dinner</p> <p> 6-8:30 MSU 218 *Sign-up by Tue 2/22 - http://careers.kutztown.edu*</p>			




Mon	Tue	Wed	Thu	Fri
 <p>Spring Break is a great time to plan for summer</p> <ul style="list-style-type: none"> • Attend <i>Making the Most of Your Summer</i> Info session (3/6) • Update your resume and have it reviewed by the CDC • Create/update your College Central Network (CCN) job board account www.collegecentral.com/kutztown • Practice your interviewing skills online with INTERVIEWSTREAM http://kutztown.interviewstream.com 			<p>1 Successful Interviewing 11-11:50 MSU 250</p> <p><i>Quick Question/Walk-in Hours:</i> 11-1 Stratton 113</p>	<p>2</p> <p><i>Quick Question/Walk-in Hours:</i> 11-1 Stratton 113</p>
<p>5</p>	<p>6 Making the Most of Your Summer 11-11:50 MSU 250</p>	<p>7</p>	<p>8</p> <p><i>Quick Question/Walk-in Hours:</i> 11-1 Stratton 113</p>	<p>9</p> <p><i>Quick Question/Walk-in Hours:</i> 11-1 Stratton 113</p>
<p>12 Spring Break-No Classes Administrative Offices Open</p>	<p>13</p>	<p>14</p>	<p>15</p>	<p>16</p>
<p>19</p>	<p>20 Writing Your Resume & Cover Letter 11-11:50 MSU 250</p>	<p>21</p>	<p>22 Job Search & Networking 11-11:50 MSU 250</p> <p><i>Quick Question/Walk-in Hours:</i> 11-1 Stratton 113</p>	<p>23</p> <p><i>Quick Question/Walk-in Hours:</i> 11-1 Stratton 113</p>
<p>26</p>	<p>27 Successful Interviewing 11-11:50 MSU 250</p>	<p>28  31st Annual KU Job Fair for Educators 9-3 Holiday Inn Fogelsville/Breinigsville, PA http://careers.kutztown.edu</p>	<p>29 Using Social Media In Your Job Search 11-11:50 MSU 250</p> <p><i>Quick Question/Walk-in Hours:</i> 11-1 Stratton 113</p>	<p>30</p> <p><i>Quick Question/Walk-in Hours:</i> 11-1 Stratton 113</p>



CAREER
DEVELOPMENT
CENTER

April & May 2012

KU Career Development Center • 113 Stratton Administration • Mon-Fri 8am-4:30pm, Tue 8am-6pm
610-683-4067 • careers@kutztown.edu • http://careers.kutztown.edu

Mon	Tue	Wed	Thu	Fri
<p>2 Rezumania!! 10-3 MSU Lobby</p>	<p>3 How to Work a Career Fair 11-11:30 MSU 250 Rezumania!! 10-3 MSU Lobby</p>	<p>4  KU Internship & Job Fair 1-4 MSU 218</p>	<p>5 Quick Question/Walk-in Hours 11-1 Stratton 113</p>	<p>6 Quick Question/Walk-in Hours 11-1 Stratton 113</p>
<p>9</p>	<p>10 Day One on the Job... HR & Benefits 11-11:50 MSU 250</p>	<p>11</p>	<p>12 Cultural Awareness in the Workplace and Beyond 11-11:50 MSU 250 Quick Question/Walk-in Hours 11-1 Stratton 113</p>	<p>13 Quick Question/Walk-in Hours 11-1 Stratton 113</p>
<p>16 Peace Corps Info Session 5:30-6:30 MSU 157</p>	<p>17 Writing Your Resume & Cover Letter 11-11:50 MSU 250</p>	<p>18</p>	<p>19 Job Search & Networking 11-11:50 MSU 250 Quick Question/Walk-in Hours 11-1 Stratton 113</p>	<p>20 Quick Question/Walk-in Hours 11-1 Stratton 113</p>
<p>23</p>	<p>24 Successful Interviewing 11-11:50 MSU 250</p>	<p>Last chance sessions for May Grads!</p>		<p>26 Year One on the Job... Managing Your Finances 11-11:50 MSU 250 Quick Question/Walk-in Hours 11-1 Stratton 113</p>
<p>30</p>	<p>May 1 Rezumania!! 10-3 MSU Lobby</p>	<p>May 2</p>	<p>May 3 Quick Question/Walk-in Hours 11-1 Stratton 113</p>	<p>May 4</p>
<p>May 7 Final Exams >>>></p>	<p>May 8 >>></p>	<p>May 9 >>></p>	<p>May 10 >>></p>	<p>May 11 >>></p>

SATURDAY, MAY 12
Congratulations Graduates!!

